

American Tolkien™ Society

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Contributor's Guidelines

We are primarily interested in new material, not reprints of previously published material (i.e., exclusive first publication rights). Multiple simultaneous submission is unethical. If you insist on so submitting, please make this clear in your letter of transmittal.

All hard copy submissions should be accompanied by a self-addressed, stamped envelope with sufficient postage for return of material, or with postage for notification of acceptance/rejection, and a specific statement that the submitted manuscript is disposable.

All hard copy submissions must be black ink on white bond paper. Submissions other than art must be typed, double-spaced. If you use electronic equipment, copy must be from a letter quality or better printer. You may submit electronically; see details below.

Author's name must be affixed to each page in upper right corner. Author's address should appear on first page, and may appear on each page.

In general, standard rules of grammar and punctuation apply; consult Strunk and White when in doubt. Certain Anglicisms are permissible, based on Tolkien's own style. Word forms must conform to his usages (*elven*, not *elfin*; *dwarves*, not *dwarfs*, etc.)

All material must be rooted in and consistent with published works of J.R.R. Tolkien. Those works specifically identified as incomplete, early drafts, etc., are applicable only to the extent they are not contradicted by published, final forms. (e.g., Beren was a man, not an elf, despite the existence of an early version in which he was

an elf.) Material in contradiction of Tolkien's final, published works will be rejected.

In elaborating his works, avoid concepts which are foreign or too trendy to be consistent. We have rejected elves named Muffy and the unicorns of Valinor.

Scholarly articles should be of professional demeanor and quality, with proper footnotes and/or bibliography identifying sources where needed. Avoid founding articles on someone else's analysis or conjecture; work from Tolkien.

Art will not be returned unless rejected. Art may be black-and-white or color. We will review media such as charcoal, pastels, etc. on a case-by-case basis. If you wish to retain your original, submit a clean photocopy instead. Art must be consistent with Tolkien's descriptions. Please, no Smurfs and mushroom houses.

The American Tolkien Society is a not for profit organization in every sense of the phrase. We do not pay our contributors, but ask them to donate their work through their love of Tolkien's world.

Should you wish to submit material or to communicate with regard to a submission, please use the U.S. Mail and the above address, or submit on diskette or CD by mail, or via e-mail:

americantolkienociety@yahoo.com

We currently use Windows 10 and MS Office applications. If you wish to submit in some other format, please contact us to discuss this first, or paste your submission into the body of your e-mail.

Thank you for your interest in the Society.